VACANT POSITIONS

Hofokam Ltd is one of the largest Micro Finance Institutions operating in western Uganda with its head office at Fort Portal. Its vision is to economically empower households in Uganda. Hofokam's mission is to provide quality financial services; information and technical training to the economically active poor so as to enable those we serve realize their full potential.

As an equal opportunity employer, we invite qualified candidates to apply for the jobs being advertised below:

Post	**Database Administrator**
Location	**Head Office**
Reports to	**ICT Manager**

His or her major duties will be to provide ICT functions and services to Management and staff in line with the company policies and procedures.

Key Duties and Responsibilities

1. Installation, configuration and upgrading of Oracle server software and related products
2. Evaluate Oracle features and Oracle related products
3. Establish and maintain sound backup and recovery policies and procedures
4. Handle the Database design and implementation
5. Implement and maintain database security (create and maintain user roles and rights)
6. Perform oracle database tuning, application and performance monitoring
7. Setup and maintain process documentation and standards
8. Plan for database growth and system changes (System capacity planning)
9. Perform general technical trouble shooting, identify gaps and report to the software development team in consultation the ICT Manager.
10. Interface with Oracle Corporation for technical support.
11. Patch Management and Version Control with the advice of the ICT Manager and in line with the existing ICT Policy provisions.
12. Write database procedures, functions and triggers.
13. Monitor application related jobs and data replication activities.
14. Train and Assists other staff in the basic use of the system software application.

Qualification

The position of A Database Administrator is a sensitive one and highly technical and therefore requires someone with maximum integrity and with the following qualifications:
• A Minimum of a Degree in Information Technology, computer science or related engineering field.
• Knowledge in Linux or WebLogic.
• Minimum of 4 years in similar position.
• Oracle Certified (added advantage).
• Others: Microsoft Certifies (added advantage).

Minimum Competencies Required

To be able to dispose the above responsibilities, the Database Administrator should be a person with absolute integrity and have at least the following capabilities:

• Skills in written and spoken English;
• Typing/encoding speed and accuracy of at least 40 words per minute and 90% accuracy;
• Ability to work under pressure and flexibility in accepting tasks and assignments;
• Monitoring and evaluation skills;
• Ability to work with minimum supervision. supervisory skills;
• Strong analytical skills;
• Work as part of a team and provide 24x7 support when required;

If you think that you meet the above requirements, please send your applications with copies of academic and professional certificates, a CV, postal address, day time telephone contact, names and details of at least three (3) referees **not later than 15th May 2016**, delivering them physically to or by use of this email address:
E-mail:info@hofokam.co.ug

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