



REQUEST FOR EXPRESSION OF INTEREST CONSULTANCY SERVICES – (FIRM SELECTION)

A consultancy Services for External Audit of ASARECA Financial Statements and Statement of Expenditure (SOE) for IFAD-EU CAADP XP4 Project

REFERENCE NO: ASAR/CONS/2020/00016

1. The Association for Strengthening Agricultural Research in Eastern and Central Africa (ASARECA) is a non-profit sub-regional organization of the National Agricultural Research Systems (NARS) of 14 countries: Burundi, Cameroon; Central African Republic; Democratic Republic of Congo, Eritrea, Ethiopia, Kenya, Madagascar, and Republic of the Congo, Rwanda, South Sudan, Sudan, Tanzania and Uganda. The core function of the Association is coordinating and convening human, physical, financial and institutional capital to implement Agricultural Research for Development (AR4D) initiatives in the Eastern and Central Africa.
2. **ASARECA** has received financing from the European Union (EU) managed by the International Fund for Agricultural Development ("IFAD") and intends to apply a portion of the proceeds of this grant to eligible payments under this contract, for which this Request for Expression of Interest is issued.
3. The consulting services (the Services) include; concurrently carrying out two sets of annual audit reviews for: (1) the ASARECA organization wide covering the financial years ended December 2021 and (2) specific audit of the Statement of Expenditure (SoE) of the IFAD-EU funded CAADP XP4 Project covering the same reporting period.
4. **ASARECA** now invites eligible consulting firms ("Consultants") to indicate their interest in providing the above consultancy Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria for the firm are:
 - a. A member of a National Registered Supervisory body and commits to follow International Federation of Accountants (IFAC) standard of Auditing and Reporting.
 - b. At least 10 years' experience in conducting Audit of programmes and projects that are donor funded by National and/or International Donors and Institutions.
 - c. Experience of conducting audits in ASARECA region with sufficient knowledge of relevant laws, regulations and rules in Uganda.
 - d. Evidence of at least 5 previous assignments of similar nature and scope in the last 7 years.
 - e. Availability of qualified and skilled personnel in Public Audit and Public Accounting.
5. Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications. The type of association whether a joint venture or a sub consultancy should be clearly indicated in the Expression of interest.
6. A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) procedure for selection of consultants contained in ASARECA Operational Manual (Section Six).
7. Interested Providers may obtain further information at the address below during office hours from **09:00 to 17:00 hours (Local time)**. The detailed Terms of Reference can be accessed at <https://www.asareca.org/announcements>.
8. Expressions of interest must be sent by email or hand delivered to the address below (in person) by **11:00 hours, 30th November, 2020**. The packages must be clearly marked:

***"Expression of Interest for Consultancy Services for
External Audit of ASARECA Financial Statements and
Statement of Expenditure (SOE) for IFAD-EU CAADP XP4
Project"***

The Executive Director

Attn: Procurement and Contracting Consultant

Plot 5 Mpigi Road, Entebbe.

E-mail: procurement@asareca.org