



THE REGISTERED TRUSTEES OF KALANGALA OIL PALM GROWERS

TRUST (KOPGT) P. O. Box 39, Kalangala

EMPLOYMENT OPPORTUNITIES

Background

Kalangala Oil Palm Growers Trust (KOPGT) supports oil palm farmers in Kalangala to grow oil palm and market the crop for the benefit of the oil palm growers. KOPGT provides long term reliable support to small scale oil palm farmers and out growers scheme on Bugala and outlying islands in Kalangala District.

KOPGT works closely with the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF)- Vegetable Oil Development Project phase two (VODP2) to achieve its mission of supporting farmers. VODP2 is jointly funded by International Fund for Agricultural Development (IFAD) and the Government of the Republic of Uganda.

To realize its mission, KOPGT maintains a lean secretariat on Bugala Island (Kalangala), Uganda and now intends to strengthen the human resource capacity at the Secretariat by recruiting personnel for two vacant positions as follows:

JOB TITLE : DATA OFFICER (DO)
REPORTS TO : CREDIT MANAGER (CM)

MAIN PURPOSE:

The main purpose of this position is to support effective functionality of IT systems and provision of IT related services and other communications on IT platforms. It may also include performing data entry work as part of a larger data processing required for the smooth running of operations of KOPGT.

MAIN DUTIES AND RESPONSIBILITIES:

1. Continuous development of short term and long-term IT strategy of KOPGT
2. Provision of technical and operational advice to other members of staff in working with IT dependent systems such as the finance systems
3. Design data collection tools and entry screens
4. Provide trouble shooting services
5. Design, manage and maintain KOPGT website
6. Identification and prioritisation of IT needs on an annual basis
7. Providing software support to staff including requests, and installation
8. Organizes documents; prepares and codes data for entry into computer system.
9. Enters data into system via on-line terminals and other data entry devices; verifies for accuracy and completeness.

Job Requirements

- A Bachelor's degree in Information Technology, computer science, statistics or quantitative economics
- Working experience of at least three (3) years in a similar function

JOB TITLE : FRESH FRUIT BUNCHES QUALITY INSPECTOR (FFBQI)
REPORTS TO : FIELD OPERATIONS MANAGER (FOM)

Main Purpose:

The overall purpose of this position is to ensure that all requirements relating to compliance and quality of oil palm fresh fruit bunches (FFB) are met.

MAIN DUTIES AND RESPONSIBILITIES:

1. Execute quality checks on FFB and suitability for transportation to the factory
2. Strict adherence to FFB testing and sampling regime
3. Promoting quality procedures and continuous improvement in the quality of FFB
4. Physically inspecting FFB

Key Result Areas

- Ensure FFB delivered to OPUL in high quality
- Improved quality of FFBs
- Quality assurance and quality control procedures

Person's Specification

- A minimum of a Diploma in Agriculture from a recognised institution.
- A degree in agriculture related field is an added advantage.
- Experience of not less than three (3) years in quality inspection; preferably in plantation agriculture.
- Computer literate in Micro soft office suite packages.

Key Competencies for both positions:

- Computer literacy and knowledge of accounting software systems.
- Strong team player with proven communication and interpersonal skills.
- Highly motivated with good organizational and analytical ability.

Duration of Assignment for Both Positions:

An initial contract of 2 years with a probation period of 6 months, and renewable on a satisfactory performance.

Remuneration:

Negotiable but all posts carry attractive packages and competitive salaries for the right candidates.

Application procedures:

Qualified candidates of Ugandan citizenship should post or hand deliver their CVs, cover letter and copies of academic documents to:

**The General Manager,
Kalangala Oil Palm Growers Trust (KOPGT).
P. O. Box 39, Kalangala, Uganda.**

Note:

1. Qualifying Female Candidates are particularly encouraged to apply.
2. Age limit not exceeding 40 years.

CLOSING DATE: 19th OF MAY 2017.