



PROCUREMENT REF: UWEC/PRQ/2015-16/00001

INVITATION FOR PRE-QUALIFICATION UPDATE OF SUPPLIERS/ PROVIDERS OF GOODS, WORKS AND SERVICES FOR THE FINANCIAL YEAR 2016/17

- a) The Uganda Wildlife Education Centre (UWEC) the lead agency mandated to conserve wildlife, educate the public about conservation of wildlife in Uganda is in the process of updating the list of providers under the following categories of: goods, works and services for the year 2016-17.
- b) The (UWEC) invites suitably qualified firms/providers to submit sealed pre-qualification submissions for:-

1.0 Goods/Supplies
1.1 Building materials and agricultural tools
1.2 Cleaning equipment and materials
1.3 Computers, Computer consumables and accessories
1.4 Drugs, laboratory equipment, reagents, chemicals and medical sundries
1.5 Electrical equipment and accessories
1.6 Fire fighting equipment and spares
1.7 Food stuffs and Wood Fuel
1.8 Supply and maintenance of Generators and Solar equipment
1.9 Kitchen Equipment
1.10 Printers, Printer consumables and accessories
1.11 Motor vehicles, Motor cycles, tyres, tubes, batteries and Spare parts
1.12 Air Conditioners and Accessories
1.13 Security gadgets
1.14 Office Furniture and Fittings
1.15 Assorted office stationery
1.16 Office equipment and tools
1.17 Petroleum products and Lubricants
1.18 Pipes and fittings
1.19 Supply and installation of Computer software
1.20 Uniforms, curtains, protective wear and carpets
1.21 Plumbing materials
1.22 Standard reference textbooks
1.23 Glazing items (laminated and non-laminated)
1.24 Sanitary bins
1.25 Sealing wax
1.26 FAQ polythene bags
1.27 Packaging bags
1.28 Agricultural Inputs and Animal Feeds
2.0 Services
2.1 Advertising and Media
2.2 Air Ticketing, Tours & travel
2.3 Auctioneers
2.4 Catering
2.5 Cleaning
2.6 Clearing & Forwarding

2.7 Computer repair & maintenance
2.8 Consultancy services
2.9 Legal
2.10 Accounting, auditing & bookkeeping
2.11 Taxation
2.12 Architectural
2.13 Engineering
2.14 Surveying
2.15 Urban planning & landscape architectural
2.16 Medical, Para-medical & Dental
2.17 Veterinary
2.18 Agricultural
2.19 Business
2.20 Recruitment
2.21 Courier Services
2.22 Engraving
2.23 Events management and Public Relations
2.24 Garbage collection & Disposal
2.25 Hotel & Conference facilities
2.26 Insurance brokerage
2.27 Maintenance & repair of electrical equipment
2.28 Maintenance & repair of furniture & fittings
2.29 Maintenance & repair of office tools & equipment
2.30 Motor vehicle hire services
2.31 Printing, art and design
2.32 Repair & Maintenance of motor vehicles & Cycles
2.33 Secretarial, printing, binding & photocopying services
2.34 Security Services
2.35 Furnigation
2.36 Property Management Services
2.37 Training
2.38 Transportation (short and long haulage)
3.0 Works
3.1 Mechanical works
3.2 Electrical works
3.3 Road works
3.4 Routine maintenance of Roads
3.5 Water works

3.6 Dam construction
3.7 Well construction
3.8 Borehole construction
3.9 Protection of springs
3.10 Building & Carpentry
3.11 Civil works

c) Pre-qualification submissions will be evaluated in accordance with the Government *Public Procurement and Disposal of Public Assets Act, 2003*. Pre-qualification is open to all eligible firms as follows.

d) All new applicants should prepare their bids in accordance with the Eligibility Criteria set in the Pre-qualification documents whereas Current pre-qualified providers need not purchase the Pre-qualification documents but should only submit any updated information where such information exists.

e) Interested eligible firms may obtain further information, inspect the pre-qualification documents, and purchase the document at a non-refundable fee of **Ug. Shs. 100,000 (Uganda shillings One hundred thousand only)** during working hours at the address given below in (h)

f) Pre-qualifications submissions addressed to (h) below, must be delivered physically at or before **11.00am, on 23rd May 2016**. The submissions will be opened at **11:15am** in the presence of those who choose to attend. Late submission shall be rejected.

g) This advert and the detailed categories to be applied for can be found at www.uwec.ug and at www.ppda.ug

h) The Executive Director Attn:
The Procurement and Disposal Unit
Uganda Wildlife Education Centre, 56/57 Lugard Avenue, P.O. Box 369, Entebbe-Uganda
Tel: 0414320520/ 0718329299 Fax: 0414320073
Email: info@uwec.ug www.uwec.ug

i) The Planned Procurement Schedule (Subject to changes) is as follows:

No	Activity	Date
a	Publish Bid notice	02nd May 2016
b	Pre-Bid meeting/ site visits where applicable	Not Applicable
c	Bid closing Date	23rd May 2016
d	Evaluation process	(Within 20 working days from bid closing date)
e	Display of best evaluated bidder notice	(Within 5 working days from Contracts Committee award)
	Issue of Letters of Notifications of Pre-Qualification.	(After expiry of at least 10 working days from display of the best evaluated bidder notice)