



# THE LUTHERAN WORLD FEDERATION



Evangelical Lutheran  
Church in America  
God's work. Our hands.



## Department for World Service – Uganda Country Program

### INVITATION TO TENDER FOR WORKS & SUPPLIES Procurement Reference No: LWF/UG/002/2016

LWF-Uganda is a country program of the larger Lutheran World Federation (LWF), a well-respected international humanitarian organization based in Geneva, Switzerland. The LWF-Uganda program has been operational in Uganda since 1979. It employs a total of 189 in-country staff working in humanitarian response and development. The national headquarters is based in Kampala, with an additional 5 sub-programs located throughout the country. With funds received from **UNHCR & ELCA**, LWF plans to carry-out Works & Supplies described below for their Adjumani, Rwamwanja-Kamwenge & Luuka Offices. As such, LWF invites interested, eligible and competent firms to bid through open domestic bidding.

Lot No.	Works	Units	Location
1.W	Construction of a Motorized Water system.	02 units	Nyumanzi H/C & Openzinzi sites-Adjumani District.
Lot No.	Supplies	Units	Location
1.S	Mosquito nets-Family size,White,Square LLITN,160*180*150.(Specify brand, and attach manufacturers' authorization)	12,000pcs	LWF Office in Luuka Town Council-Luuka district
2.S	Treated Poles (Eucalyptus) for latrine construction: 2M long, 12-15cm diameter(describe treatment process)	6400pcs	Rwamwanja Base Camp-Kamwenge district
3.S	Plastic slabs for latrine construction: 80cm*60cm*4cm, 3.2kgs, with a hole cover.	1600pcs	Rwamwanja Base Camp-Kamwenge district
4.S	Galvanized Iron sheets:32gauge,3m	3200pcs	Rwamwanja Base Camp-Kamwenge district

Interested bidders should collect bid documents starting from 9.00 am to 4.00 pm as of **Wednesday, May 4<sup>th</sup>, 2016** from the address and time indicated below, at a non-refundable fee of UGX; 30,000/=(Applicable to Lot 1.W only). Lots must be quoted for and registered separately on submission. Bids submitted with lots combined will be rejected.

Procurement/Logistics Desk at the below offices:  
**The Lutheran World Federation Head Office,**  
**Plot 1401, Gaba Road (Next to Quality Cuts Opposite**  
**Tirupati Mazima Mall)**  
**P.O Box 5827**  
**Kampala, Uganda. Tel: 0393-264006/7/8**

**Issuance dates and Time for LOT 1.W BOQs: 4<sup>th</sup> to 6<sup>th</sup> May 2016: From 9.00 a.m. to 4.00 p.m.**

Technical and financial bids for **LOT 1.W** only must be quoted for separately and submitted, each sealed in its own envelope, to the address above not later than **04.00pm, Monday 16<sup>th</sup> May, 2016.**  
Sealed Bids for Supplies should be submitted, not later than **04.00pm, Thursday 12<sup>th</sup> May, 2016.**

**Note:** All bids for supplies should be inclusive of transport to respective locations, loading and Off-loading expenses inclusive.

Addressed to:

**The Chairperson, LWF Uganda Tender Committee**

**Bid for Works/Supplies.....**  
**Procurement Reference No: LWF/UG/002/2016 Lot**  
**No:.....**

#### Requirements;

Valid trading License, Valid Certificate of Registration, Valid Income Tax Clearance, Certified powers of Attorney, Certified form of Directors, Bank statement for the past six months, minimum of 4 years' experience in similar works. Original receipt for purchase of bidding documents (Applicable to LOT 1.W only).

**Note: The pre-bid meeting for Works (LOT 1.W) will take place on Monday 09<sup>th</sup> May, 2016, at our LWF Adjumani-Pakelle office-Adjumani, starting 10:30am.**

**All interested bidders MUST attend.**

**Disclaimer:** LWF is under no obligation to award the lowest or highest or any bidder at all and may cancel the whole/part process when it deems fit without giving further justification. **LWF also reserves the right to reject and cancel the contract in case any illegal or corrupt practices have been connected with the award or execution of the contract. Bids shall not be issued or returned beyond the stipulated time.**