



NIRA

National Identification and Registration Authority
Uganda-My Country My Identity

BID NOTICE UNDER OPEN BIDDING

PROCUREMENT OF CLEANING SERVICES - NIRA/NCONS/2019-20/00184/1/2/3

1. The National Identification and Registration Authority (NIRA) has allocated to be used for the Procurement of Cleaning Services

2. The Entity invites sealed bids from eligible bidders for the provision of the following;

LOT No	Description	Bid Security Amount (Ug. Shs)
1	Cleaning of NIRA Offices at Kololo Ceremonial Grounds	2,000,000
2	Cleaning of NIRA Offices in Rubaga, Makindye & Kampala Central	1,000,000
3	Cleaning of NIRA Offices in Kawempe, Nakawa, Mukono & Wakiso Districts	1,000,000

3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.

4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 7(a) from 08:00a.m - 05:00pm.

5. The Bidding Documents in English may be downloaded from the NIRA Website - www.nira.go.ug under tenders.

6. Bids must be delivered to the address below at 7(a) at or before **11:00a.m** on **5th June 2020**. All bids must be accompanied by a bid security as indicated in (2) above. Bid securities must be valid until **5th October 2020**. Late bids shall be rejected. Bids will be opened in the presence

of the bidders' representatives who choose to attend at the address below at 7(b) at 11:30a.m on **5th June 2020**.

7.(a) Documents may be inspected at & downloaded from NIRA Website: www.nira.go.ug under Tenders.

(b) Address of bid submission:
**Procurement & Disposal Unit
National Identification and Registration Authority,
Head office, Kololo Independence Grounds
P.O Box 26529, Kampala**

(c) Address of Bid Opening:
**Boardroom
National Identification and Registration Authority,
Head office, Kololo Independence Grounds
P.O. Box 26529, Kampala**

9. The planned procurement schedule (subject to changes) is as follows:

	Activity	Date
a.	Publish bid notice	7 th May 2020
b.	Bid closing date	5 th June 2020 at 11:00a.m
c.	Evaluation process	(Within 20 working days from bid closing date)
d.	Display and communication of best evaluated bidder notice	(Within 5 working days from Contracts Committee award)
e.	Contract Signature	(After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval).

EXECUTIVE DIRECTOR