



REAL MEDICINE FOUNDATION

BID NOTICE

Real Medicine Foundation (RMF) is non-government and non- profit, aid and development organization providing humanitarian support to people living in disaster and poverty stricken areas. With a vision of 'Liberating Human Potential' and 'Empowering Refugees and Host communities Economically, socially and Emotionally'. RMF is an Implementing Health Partner of UNHCR in Bidibidi and Kiryandongo Refugee settlement.

RMF intends to invite sealed bids prequalifying providers of services, supplies and works to be procured for the Financial Years 2018 to 2021.

1. Real Medicine Foundation calls suitably qualified providers to submit applications for prequalification /shortlisting for works, services and supplies.
2. Prequalification applications will be evaluated in accordance with RMF Procurement Manual and UNHCR Procurement Guidelines plus Public Procurement and Disposal of Public Assets Act, 2003 (as amended). Shortlisting is open to all bidders.

A: SUPPLIES

CODE	ITEM
SPLS/RMF/001	Medical equipment
SPLS/RMF/002	Laboratory reagents and consumables
SPLS/RMF/003	Medical protective wears & Uniforms
SPLS/RMF/004	Tailoring materials and equipment
SPLS/RMF/005	Carpentry materials and equipment
SPLS/RMF/006	Toners, General Stationery and office supplies
SPLS/RMF/007	Printed stationery
SPLS/RMF/008	Cleaning materials and toiletries
SPLS/RMF/009	Computers, photocopiers, printers and IT Related equipment
SPLS/RMF/010	Office furniture, fittings & curtain blinds
SPLS/RMF/011	Air conditioners & accessories
SPLS/RMF/012	Generators and accessories
SPLS/RMF/013	Stamps and embossing seals
SPLS/RMF/014	Prepared Foods and beverages
SPLS/RMF/015	Dry foods

B: SERVICES

CODE	ITEM
SVCS/RMF/001	Fumigation
SVCS/RMF/002	Maintenance & Repair of Furniture & Fittings
SVCS/RMF/003	Servicing and Repair of generators
SVCS/RMF/004	Works consultancy services
SVCS/RMF/005	Computer programming software and IT installations

SVCS/RMF/006	Provision of office systems software (ERP's accounting , HR , procurement)
SVCS/RMF/007	Insurance services & brokerage
SVCS/RMF/008	Repair and servicing of Laboratory & Medical equipment
SVCS/RMF/009	Servicing and repairs of Motor vehicle/ Cycles
SVCS/RMF/010	Servicing, repair and maintenance of computers, photocopiers, printers and IT Related equipment
WORKS	
WRKS/RMF/001	Renovations

3. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below from 8:30 a.m-5 p.m (Monday to Friday)
4. The prequalification documents in English may be purchased by interested bidders from Kampala RMF offices on the submission of a written application upon payment of a non refundable fee of **UGX 100,000 (One hundred thousand Uganda shillings)**. Bidders interested in bidding for supply of medical equipment, lab reagents and consumables, computer programming and software/ IT installations, as well as provision of office systems software will purchase pre-qualification documents at a non-refundable fee of **UGX 200,000 (Two hundred thousand Uganda shillings)**. The method of payment is by cash. The document will be picked by the potential bidder from the address given below.
5. Prequalification applications must be delivered to the address below at or before 12:01 PM, on 24th August, 2018. Bids will be opened on 27th August, 2018 at 11:00 AM.
6. Documents may be inspected and opened at:
**Procurement Department
Real Medicine Foundation
Plot 28, Off Martyrs Way, Mukuru Curve
Ministers' Village, Ntinda
Kampala, Uganda**
7. The planned procurement schedule is as follows:

Activity	Date
a. Publish bid notice	09-Aug-2018
b. Bid closing date	24-Aug-2018
c. Bid opening date	27-Aug-2018
d. Evaluation process	After completion of bid opening exercise
e. Display and communication of best evaluated bidder notice	Immediately after the evaluation process

8. The document may also be viewed and downloaded from RMF website www.realmedicinefoundation.org
9. For more information, please contact +256-783-180-655.