

## INVITATION FOR PREQUALIFICATION TO SUPPLY GOODS, SERVICES AND WORKS 2021/2022

### BACKGROUND OF BANK OF AFRICA - UGANDA Ltd (BOA-UGANDA)

BANK OF AFRICA in Uganda is a member of BMCE BANK OF AFRICA Group, present on four continents in 31 countries, 20 of which are in Africa, 8 in Europe, 1 in North America, and 2 in Asia. Further information about the BMCE BANK OF AFRICA Group is available at [bankofafrica.ma/en/bank-of-africa](http://bankofafrica.ma/en/bank-of-africa). In Uganda, Bank of Africa has its network in 34 locations spread across all regions.

BANK OF AFRICA - UGANDA Ltd invites eligible companies/firms to apply for prequalification for provision of Goods, Services and Works for financial years 2021/2022.

A complete set of bidding documents in English with details on the conditions and scope of supplies shall be purchased by interested bidders at a non-refundable fee of Ushs 100,000 for each category. Payment shall be made at any BANK OF AFRICA branch countrywide on account number 00490520001 account name Procurement Fees.

All participating bidders shall register at the Bank's Head Office reception on Plot 45, Jinja Road.

Due to the outbreak of COVID-19, the Bank is observing Standard Operating Procedures (SOPs) stipulated by the Ministry of Health. As such, no pre-bid meetings will be held to ensure the safety of all participating entities. However, all clarifications shall be made through the channel provided in the bidding documents.

Works, goods and services to be provided to the Bank include but are not restricted to the following:

CATEGORY NUMBER	GOODS AND COMMODITIES
A BOA 001/2021-2022	Supply of health and safety materials/equipment (including Protective Personal Equipment)
BOA 002/2021-2022	Supply of branded promotional items, uniforms and corporate wear
BOA 003/2021-2022	Supply, installation, repair and maintenance of physical security systems (CCTV, access control, biometric systems, intruder alarms etc.)
BOA 004/2021-2022	Supply, installation, lease and maintenance of generator sets
BOA 005/2021-2022	Supply, installation, lease and maintenance of electrical equipment and appliances/backup systems including solar equipment, pure sine wave inverters, deep cycle batteries and accessories

BOA 006/2021-2022	Supply, repair and maintenance of forex rates boards and electronic signage
BOA 007/2021-2022	Supply, installation and maintenance of air conditioning systems
BOA 008/2021-2022	Supply of stamps and security printing services
BOA 009/2021-2022	Supply and maintenance of office furniture and fittings
BOA 010/2021-2022	Supply and maintenance of safes and security doors
BOA 011/2021-2022	Supply of communication gadgets, phones and accessories
BOA 012/2021-2022	Supply, installation, lease and maintenance of note and coin counting machines, coin wrapping machines, cash sorters, local/foreign currency validation machines
BOA 013/2021-2022	Supply and maintenance of ICT computer equipment and hardware
BOA 014/2021-2022	Supply of assorted general office stationery (printing)
BOA 015/2021-2022	Supply of assorted toners and cartridges
BOA 016/2021-2022	Supply of assorted office stationery (non-print)
BOA 017/2021-2022	Supply and maintenance of point of sale gadgets

CATEGORY NUMBER	SUPPLIES, WORKS AND SERVICES
B BOA 018/2021-2022	Provision of professional cleaning, waste management, pest control and other sanitary related services
BOA 019/2021-2022	Provision of handyman services i.e. plumbing, painting and carpentry
BOA 020/2021-2022	Provision of civil/building construction/office fit out services.
BOA 025/2021-2022	Provision of sound, lighting and stage services
BOA 026/2021-2022	Provision of event management services (decoration, chair and table hire, tents hire etc.).
BOA 027/2021-2022	Provision of motor vehicle repair and maintenance services
BOA 028/2021-2022	Provision of car hire
BOA 029/2021-2022	Provision of records management and records destruction services
BOA 030/2021-2022	Provision of digital signage services
BOA 031/2021-2022	Provision of physical branding/signage and maintenance services
BOA 032/2021-2022	Provision of architectural consultancy services
BOA 033/2021-2022	Provision of legal services
BOA 034/2021-2022	Provision of market research services
BOA 035/2021-2022	Provision of learning, leadership and talent management services
BOA 036/2021-2022	Provision of surveying/valuation consultancy services

BOA 037/2021-2022	Provision of ICT software services (system software, communication software, internet access software, application software, application development)
BOA 038/2021-2022	Provision of hotel and conference services
BOA 039/2021-2022	Provision of health consultancy services
BOA 040/2021-2022	Provision of forensic and fraud investigation services
BOA 041/2021-2022	Provision of website development and management services
BOA 042/2021-2022	Provision of creative development and advertising services
BOA 043/2021-2022	Provision of fuel, vehicle and asset tracking services
BOA 044/2021-2022	Provision of electrical and mechanical consultancy services
BOA 045/2021-2022	Provision of counselling services
BOA 046/2021-2022	Provision of courier and logistical services
BOA 047/2021-2022	Provision of public relations services
BOA 048/2021-2022	Provision of human resource recruitment and background check services
BOA 049/2021-2022	Provision of photography and videography services
BOA 050/2021-2022	Provision of printer leasing services
BOA 051/2021-2022	Provision of insurance and brokerage services
BOA 052/2021-2022	Provision of catering services
BOA 053/2021-2022	Provision of debt collection agency services
BOA 054/2021-2022	Provision of plant, vehicles and machinery valuation services
BOA 055/2021-2022	Provision of uninterruptible power systems automatic voltage regulators (power stabilizers) and accessories, support and maintenance services.
BOA 056/2021-2022	Provision of personal computers, printers, accessories support and maintenance services.
BOA 057/2021-2022	Provision of armed guarding, biometrics and intrusion detection alarm system services
BOA 058/2021-2022	Provision of drinking water to BOA-U network
BOA 059/2021-2022	Provision of Bulk SMS and aggregator Services

Sealed bids clearly indicating the categories being applied for shall be hand delivered and registered at the Bank's Head Office reception Block B, Plot 45 Station Road not later than 16 November 2020 to the address below:

The Manager Procurement and Administration,  
 BANK OF AFRICA - UGANDA Ltd,  
 P.O. Box 2750,  
 Kampala

Please note that any form of canvassing will lead to automatic disqualification