

NATIONAL IDENTIFICATION AND REGISTRATION AUTHORITY

BID NOTICE UNDER OPEN BIDDING

PARTITIONING OF OFFICES AT NIRA HEADQUARTERS

REFERENCE NUMBER: NIRA/WRKS/2016-2017/000046

1. National Identification and Registration Authority (NIRA) has received funds from Government of Uganda (GOU) to be used for the **Partitioning of Offices at NIRA Headquarters, Kololo Air Strip.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the **open domestic** bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below in No. 8(a) from **08:00 am – 5:00 pm (Working Days).**
5. The Bidding documents in **English** may be purchased by interested bidders on the submission of a written application to the address below in No. 8(a) and upon payment of a non-refundable fee of **UGX. 100,000.** The method of payment will be:
 - Deposit into designated bank account against assessment payment advice form(s) to be collected from NIRA Accounts Office .
 - Bidders return a copy of the payment slip to Accounts office for a General Receipt.
 - On presentation of a General Receipt to the PDU bidders will be issued a bid document. The document can be obtained by the bidder's representatives. No liability will be accepted for the loss or late delivery.
6. Bids must be delivered to the address below in No. 8(a) at or before **11:00 am on 11th November 2016.** All bids must be accompanied by a bid security of **UGX 10,000,000** in Bank Guarantee only. Late bids shall be rejected. Bids will be

opened in the presence of the bidders' representatives who may choose to attend at the address below in No. 8(b) at **12:00 Noon on 11th November 2016.**

7. There **shall** be a pre – bid meeting on **24th October 2016** at 11:30am at Kololo Ceremonial Grounds.
8. (a) Documents may be inspected/ Issued and delivered at:
Procurement and Disposal Unit Office, National Identification and Registration Authority (NIRA) Kololo Ceremonial Grounds
- (b) Address of bid opening:
Management Boardroom, National Identification and Registration Authority (NIRA) Kololo Ceremonial Grounds
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	13/10/2016
b. Pre-bid meeting where applicable	24/10/2016
c. Bid closing date	11/11/2016
d. Evaluation process	17/11/2016
e. Display and communication of best evaluated bidder notice	21/11/ 2016
f. Contract signature	After Solicitor General Approval

Judy Obitre-Gama
EXECUTIVE DIRECTOR

NATIONAL IDENTIFICATION AND REGISTRATION AUTHORITY

BID NOTICE UNDER OPEN BIDDING

PROCUREMENT OF FIVE (5) DOUBLE CABIN PICK-UPS AND ONE (1) STATION WAGON

REFERENCE NUMBER: NIRA/SUPPS/2016-2017/000047

1. National Identification and Registration Authority (NIRA) has received funds from Government of Uganda (GOU) to be used for the **Procurement of Five (5) Double Cabin Pick-Ups One (1) Station Wagon.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the **open domestic** bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below in No. 8(a) from **08:00 am – 5:00 pm (working Days).**
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below in No. 8(a) and upon payment of a non-refundable fee of **UGX. 100,000.** The method of payment will be:
 - Deposit into designated bank account against assessment **payment advice form(s) to be** collected from NIRA Accounts Office.
 - Bidders return a copy of the payment slip to Accounts office for a General Receipt.
 - On presentation of a General Receipt to the PDU bidders will be issued a bid document. The document can be obtained by the bidder's representatives. No liability will be accepted for the loss or late delivery.
6. Bids must be delivered to the address below in No. 8(a) at or before **11:00 am on 11th November 2016.**

All bids must be accompanied by a bid security of **UGX 26,000,000** in form of Bank Guarantee only. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who may choose to attend at the address below in No. 8(b) at **12:00 Noon** on 11th November 2016.

7. There **shall not** be a pre – bid meeting.
8. (a) Documents may be inspected/ Issued and delivered at:
Procurement and Disposal Unit Office, National Identification and Registration Authority (NIRA) Kololo Ceremonial Grounds
- (b) Address of bid opening:
Management Boardroom, National Identification and Registration Authority (NIRA) Kololo Ceremonial Grounds
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	13/10/2016
b. Pre-bid meeting where applicable	N/A
c. Bid closing date	11/11/2016
d. Evaluation process	17/11/2016
e. Display and communication of best evaluated bidder notice	21/11/ 2016
f. Contract signature	After Solicitor General Approval

Judy Obitre-Gama
EXECUTIVE DIRECTOR