



MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

NOTICE OF EXPRESSION OF INTEREST FOR PROVISION OF CONSULTANCY SERVICES FOR THE DEVELOPMENT & IMPLEMENTATION OF THE REBRANDING AND PROMOTION OF EXCELLENCE STRATEGY

REF: MOFPED/CONS-SRVCS/15-16/00353

1. The Ministry of Finance, Planning and Economic Development derives its mandate and functions from the 1995 constitution of the Republic of Uganda and other related subordinate laws, including; the Public Finance Management Act (2015) and Acts establishing Agencies and Auxiliary organizations. Accordingly, the Ministry plays a pivotal role in the co-ordination of development planning; mobilization of public resources; and ensuring effective accountability for the use of such resources for the benefit of all Ugandans.
2. The Ministry is in need of consultancy services whose overall objective shall be to develop and implement a strategy for rebranding Ministry of Finance, Planning & Economic Development and driving a sub-culture of excellence in public service delivery both within Ministry of Finance, Planning & Economic Development and across Ministries, Departments, Agencies and Local governments (MDA-LGs).
3. **Specifically, the consultancy is expected to:**
 - a) Enhance competitiveness in public service delivery across government.
 - b) Address and promote attitudinal and mind-set change in public service delivery, leading to activations that positively enhance both Ministry of Finance, Planning & Economic Development's image of itself and its public image.
 - c) Stimulate increased demand for public service excellence at senior management

- d) Setup simple and effective motivational mechanisms that enable government workers to sustain competitiveness in public service delivery.
4. Interested consultancy firms should provide information demonstrating that they are eligible and possess the required qualifications to perform the services supported with relevant documentation.
5. The Entity now invites eligible consultancy firms to submit sealed expressions of interest for Consultancy services for the development & implementation of the Rebranding and Promotion of excellence strategy.
6. **The short listing criteria will include:**
 - a) Experience of the Firm and the proposed staff in the development & implementation of at least three (3) similar or related assignments, complete with letters of reference/recommendation from the Clients and full addresses of the contact person, in case of enquiries about the ability for the Firm and proposed individuals to perform the assignment;
 - b) Proven skills in the possession of the proposed team to successfully carry out the assignment. In this regard, it is required to attach detailed curriculum vitae (CV) of the proposed staff, signed by the proposed expert and the authorized representative of the firm.
 - c) The criteria may also take into consideration the references
7. Interested eligible consultancy firms may obtain further information at the address given below from

Monday to Friday between 0800hrs to 1700hrs:

**Ministry of Finance,
Planning & Economic Development
Procurement & Disposal Unit
Plot 2/12 Apollo Kaggwa Road
Finance Building,
Floor 1, Room 1.5
Tel: 256-414-707364**

- 8 Sealed Expressions of Interest must be delivered to the address in No.7 above by 1000hrs local time on **06/06/2016** at the address.
- 9 The notice of expression of interest is available at the Entity's website at **www.finance.go.ug**.
- 10 The planned Procurement schedule (Subject to changes) is as follows:

No.	Activity	Date
a.	Publication of Notice of Expression of Interest	24/05/2016
b.	Closing date for receipt of Expression of Interest	06/06/2016
c.	Evaluation of Expressions of Interest	2 weeks
d.	Display of shortlist	5 working days

**Betty Kasimbazi
UNDER SECRETARY/
ACCOUNTING OFFICER**