



OPEN DOMESTIC BIDDING PROCUREMENT REF: UCC/SRVCS/19-20/00007

NOTICE OF EXPRESSION OF INTEREST (EOI) FOR PROVISION OF CONSULTANCY SERVICES FOR A NATIONAL STUDY ON INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) ADOPTION BY MICRO, SMALL AND MEDIUM-SIZED ENTERPRISES (MSMMES) IN UGANDA

1. The Uganda Communications Commission (UCC) as mandated by the UCC Act 2013 manages the Rural Communications Development Fund (RCDF). Through its RCDF, the Commission has allocated funds to be used for acquiring consultancy services to carry out a National Study on the level of ICT Adoption by Micro, Small and Medium-sized Enterprises in Uganda. The Commission now invites eligible consultancy firms to submit sealed expressions of interest for consultancy services for carrying out a national study on the level of ICT Adoption by Micro, Small and Medium-sized Enterprises in Uganda.

The overall objective of this consultancy is to establish the extent of ICT adoption, including those associated with the 4th Industrial Revolution by MSMEs in Uganda. This objective extends among others to evaluating the level of access and usage of ICTs, establishing factors promoting and those limiting ICT, investigating the existence of initiatives for supporting use of ICTs, the relationship between investment in ICTs and business growth within MSMEs, and developing recommendations allied to the best way in which ICTs can enhance performance of MSMEs in Uganda.

2. Interested consultants should provide information demonstrating that they are eligible and possess the required qualifications to perform the services supported with relevant documentation. The consultant shall possess the necessary skills and experience to carry out this assignment. The EOI should indicate among others:

- Full name of consultant (firm), address, registration details;
- A brief profile of the consultant, including experience in provision of similar services;
- Names and summary of educational qualifications and experience of key personnel, and;
- Details of key similar assignments including names of clients and values of assignment and period of execution.

3. The short listing criteria will include:

- Relevant experience in provision of similar assignments. Consultant should have performed at least two assignments of similar nature and magnitude in the last five years;
- Presence of skills and competencies. Consultant shall demonstrate possession of appropriate skills (for team leader and any associates). The lead Consultant should hold a PhD in either ICT related areas or Business related areas such as information technology, computing science, telecom, Business Administration, Economics, and Statistics etc. with demonstrated evidence of having conducted at least 3 assignments at national or regional level in the last 5 years. The team shall also comprise of at least two key staff members each with at least five years of demonstrated experience in the fields of socio-economic analysis at national level involving ICTs and MSMEs; Demonstrate experience working in the areas of surveys and socio-economic analysis and national initiatives in ICT sector
- Consultant experience. Consultant firm should have conducted at least two similar studies (i.e. MSMEs and ICT) at a national level in the last 5 years.
- Consultant shall be familiar, through experience at the Firm, or key staff member level in the Private and public sector businesses with demonstrated ability to engage with the relevant stakeholders, i.e. ICT policymakers, government officials, and private sector enterprises

4. Consultants may associate with other consultants in the form of a joint venture to enhance their qualifications. The form of association, where applicable, should be indicated in the Expression of Interest.

5. Preference schemes shall not apply when evaluating Request for Proposals from the shortlisted local consultants.

6. Interested eligible consultants may obtain further information at the address given below from 9.00 to 17.00 hours.

7. Sealed Expressions of Interest must be delivered to the address below at or before 10.00hours on **15th April 2020**

Procurement and Disposal Unit
1st Floor, UCC House
Plot 42-44, Spring Road, Bugolobi
Tel: +256-41-4339000, +256-31-2339000
Fax: +256-41-4348832
E-mail: ucc@ucc.co.ug

8. The notice of expression of interest is available at the UCC website: www.ucc.co.ug and at www.ppda.go.ug

9. The planned Procurement schedule (Subject to changes) is as follows:

ACTIVITY	DATE
a. Publication of Notice of Expression of Interest	30 th March 2020
b. Closing date for receipt of Expression of Interest	15 th April 2020
c. Evaluation of Expressions of Interest	20 th April 2020
d. Display of shortlist	21 st April 2020

Address for obtaining further information and delivery of Expressions of Interest

The Head of Procurement and Disposal Unit
Uganda Communications Commission
1st Floor, UCC House
Plot 42-44, Spring Road, Bugolobi
P. O. Box 7376, Kampala - Uganda
Tel: +256-41-4339000, +256-31-2339000
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