



# MINISTRY OF ENERGY AND MINERAL DEVELOPMENT

P.O. BOX 7270, AMBER HOUSE, KAMPALA – UGANDA

## INVITATION OF BIDS FOR FRAMEWORK CONTRACTS FOR SUPPLIES AND NON CONSULTANCY SERVICES

MEMD/NCONS/20-21/00003/F&A – Non consultancy services MEMD/SUPLS/20-21/00004/F&A - Supplies

1. The **MINISTRY OF ENERGY AND MINERAL DEVELOPMENT** has allocated funds to be used for the acquisition of non-consultancy services and supplies under framework contracts below;

### (A) Non-consultancy services

- 1) Lot 1: Hotel services.
- 2) Lot 2: Fumigation services.
- 3) Lot 3: Advertisements.
- 4) Lot 4: Funeral services.
- 5) Lot 5: Office equipment repair and maintenance.
- 6) Lot 6: Air Conditioner repair and maintenance.
- 7) Lot 7: Engraving Services
- 8) Lot 8: Repair and Servicing of Generators.
- 9) Lot 9: Repair and maintenance of motor vehicles

### (B) Supplies

- 1) Lot 1: Stationery
  - 2) Lot 2: Toners and cartridges
  - 3) Lot 3: Tyres
  - 4) Lot 4: Cleaning tools and Detergents
  - 5) Lot 5: Refreshments and Beverages
2. The Ministry of Energy and Mineral Development now invites sealed bids from eligible bidders for the supply and provision of the Supplies and Non-Consultancy services under framework Contracts
3. Bidding will be conducted in accordance with the **OPEN DOMESTIC BIDDING** procedures contained in the Public Procurement and Disposal of Public Assets Act and are open to all bidders from eligible source countries.
4. Interested eligible bidders may obtain further information from Ministry of Energy and Mineral Development and inspect the bidding documents at the address given below at **8:30 am -5:00 pm** on working days

5. A complete set of Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 7 and upon payment of a **non-refundable fee of UGX 100,000** for each Lot applied for. The method of payment will be:

- (a) Payment will be by bank advice form(s) to be collected from Ministry of Energy and Mineral Development Cash Office, Room A113 on 1st Floor Amber House. A receipt will be issued upon payment.
- (b) Payment will be made at bank of choice.
- (c) Bidders return a copy of the payment slip to cash Office for a General Receipt.
- (d) On presentation of a General Receipt to the PDU in Room C109 on 1st Floor Amber House, Bidders will be issued with a bidding document. The Document can be obtained by the bidders' representative. No liability will be accepted for loss or late delivery.

6. Bids must be delivered to the address below at 7 at or before **10:00 am and on 10/09/2020**. All bids must be accompanied by a bid security of **UGX 10,000,000** for each lot applied for. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 7(d) at **10:30am and 10/09/2020**

7. Address documents may be inspected at:

**The Procurement and Disposal Unit Office,  
Ministry of Energy and Mineral Development,  
Plot 29/33 Kampala Road, Amber House  
1st Floor, Room C109.**

8.

Activity	Date
a. Issue of Request for Quotations	13/08/2020
b. Bid closing date	10/09/2020
c. Evaluation process	08/10/2020
d. Display and communication of best evaluated bidder notice	14/10/2020
e. Contract Signature	After Clearance by Solicitor General

**Mugunga Emmanuel F.  
FOR: PERMANENT SECRETARY**