



Catholic Relief Services, Uganda Program

VACANCY ANNOUNCEMENT

Job Title : MEAL Manager, 4Children
Band : 9
Reports to : CRS Uganda MEAL Manager
Country/Location : Kampala, Uganda
Region : East Africa Regional Office (EARO)
Position Type : Full time

About CRS

Catholic Relief Services (CRS) carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. Our Catholic identity is at the heart of our mission and operations. We welcome as a part of our staff and as partners, people of all faiths and secular traditions who share our values and our commitment to serving those in need.

Project Background

Catholic Relief Services (CRS) is an international non-governmental organization (NGO) supporting relief and development work in over 100 countries around the world. CRS programs assist persons on the basis of need, regardless of creed, ethnicity or nationality. CRS works through local church and non-church partners to implement its programs. CRS is leading the implementation of the Coordinating Comprehensive Care for Children (4Children), a five year USAID funded project along with a consortium of organizations including IntraHealth, Maestral, Pact, Plan and Westat. 4Children is designed to improve health and wellbeing outcomes for orphans and vulnerable children (OVC) affected by HIV and AIDS and other adversities.

In Uganda, 4Children is implementing two related projects.

- The Keeping Children in Healthy and Protective Families (KCHPF) is an operations research project funded by USAID/Displaced Children and Orphans Fund (DCOF) that will support the reintegration of approximately 600 children living in residential care back into family-based care, evaluating the impact of a package of family support interventions on successful reintegration.
- Uganda Social Welfare Systems Strengthening Project (USS) will support and strengthen institutions to partner effectively to improve the quality of life among children made vulnerable by HIV and AIDS and other adversities. The project works towards three broad Strategic Objectives: (1) Ugandan institutions are strengthened to successfully plan, lead, and coordinate comprehensive services for children made vulnerable by HIV and other child protection risks. (2) Uganda's social service workforce strengthened to deliver comprehensive services for children affected by HIV and other adversities; and (3) Ugandan institutions collect, analyze, and use data to improve planning, service delivery, and learning around social protection systems.

Job Summary

The MEAL Manager will provide technical advice and support to a range of programmatic and implementation issues related to monitoring and evaluation and research in line with CRS' Monitoring, Evaluation, Accountability, and Learning (MEAL) principles and standards, donor guidelines and industry best practices to the 4Children team to advance the delivery of high-quality programming to the poor and vulnerable. S/he will work to improve 4C project quality in utilizing MEAL tools and standards. S/he will support the capacity strengthening of 4C Uganda project and partner staff in utilizing MEAL tools and methodologies.

Job Responsibilities

- Oversees and manages MEAL implementation at project-level.
- Provides technical lead for quality MEAL system design, including tools and methods, appropriate to scope, context and technical requirements of KCHPF and USS projects.
- Provides technical oversight for analysis of MEAL data, qualitative and quantitative.
- Ensures quality of data and data management practices.
- Integrates data analysis, reflection and interpretation and use with ongoing project activities.
- Ensures compliance with donor and agency MEAL requirements.
- Shares MEAL learning and experiences in broader country program discussions.

- Builds capacity of partners in MEAL.
- Ensures quality management practices of MEAL activities.
- Oversees and completes appropriate MEAL tasks and systems for KCHPF and USS as required.

Typical Background, Experience and Requirements

Education and Experience

- Bachelor's Degree in a relevant field or in the field of monitoring and evaluation, research and project management or a related field; Master's degree preferred.
- Minimum of 7 years of relevant work experience with progressive responsibilities, ideally with an international NGO, with minimum of two years of relevant field-based experience in monitoring and evaluation, research and data management.
- Knowledge of technical principles and concepts of M&E, research and data management. General knowledge of other related disciplines to ensure proper cross-sectoral approach.
- Demonstrated ability to build staff capacity and capacity strengthening best practices.
- Experience and skills in networking and relations with donors, peer organizations, and faith-based and civil society partners. Understanding of partnership principles.
- Knowledge of technical principles and concepts of learning and accountability.
- Experience in designing and overseeing implementation of program studies and evaluation, and use of findings to support adaptive management.
- Ability to meet deadlines and deliver required results in a timely and quality manner.
- Strong skills in MS Office (Excel, Word, Outlook, PowerPoint, Publisher) as well as SPSS, STATA, Access and Visual Basics. Experience with information systems, knowledge-sharing networks.

Personal Skills

- Strong relationship management skills with ability to influence and get buy-in from people not under direct supervision and to work with individuals in diverse geographical and cultural settings.
- Good strategic, analytical, problem-solving and systems thinking skills with capacity to see the big picture and ability to make sound judgment.
- Good technical writing skills.
- Presentation, facilitation, training, mentoring and coaching skills.
- Proactive, resourceful and results-oriented.

Key Working Relationships

Supervisory: Data and Evidence Building Senior Program Officer
Internal & External: CRS Uganda MEAL Manager, 4Children Uganda Project Director, Program Manager, project staff for USS and KCHPF Uganda, and senior technical advisors from CRS, Maestral, Westat, and IntraHealth. 4Children Uganda implementing and research partners, government and civil society actors.

Agency-Wide Competencies

These are rooted in the mission, values, and principles of CRS and used by each staff member to fulfill his or her responsibilities and to achieve the desired results.

- Serves with Integrity
- Develops Constructive Relationships
- Models Stewardship
- Promotes Learning

DISCLAIMER CLAUSE:

This job description is not an exhaustive list of skills, effort, duties and responsibilities associated with the position. CRS' recruitment and selection procedures reflect our commitment to protecting children and vulnerable adults from abuse and exploitation. "I understand that CRS takes all allegations of abuse and exploitation seriously. Abuse or exploitation of children or vulnerable adults is grounds for immediate dismissal." NOTE: Please submit cover letter, CV and three work references (names and contact information only) to ug_recruitment@crs.org by October 6th, 2017.

ONLY SELECTED CANDIDATES THAT MEET THE REQUIREMENTS WILL BE NOTIFIED. EOE/M/F/D/V